

NSDB FLOORING LIMITED RISK ASSESSMENT

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PROJECT
PROJECT ADDRESS

PROJECT NUMBER
DATE
TRADE

ACTIVITY

PERSONS AT RISK SELF, OPERATIVE, TENANT / OCCUPIER, OTHER TRADES, PUBLIC, SITE VISITOR

HEALTH / SAFETY HAZARD **SETTING UP SITE / GENERAL SITE CONDITIONS**
RISK MANAGEMENT

Site boundary clearly defined with controlled access
Site can be secured to prevent out of hours access
additional measures taken to deter trespass by children
The site is kept clean and tidy
Contact number available above for out of hours contact
All employees have appropriate PPE
Pedestrian walkways marked
First aid on site
Mobile Workers have first aid kits

RESIDUAL RISK SEVERITY LOW
RESIDUAL RISK LIKLIHOOD LOW

HEALTH / SAFETY HAZARD **LACK OF COMMUNICATION / INFORMATION / TRAINING**
RISK MANAGEMENT

All employees undergo a health and safety induction
Only CSCS card holders and competent people allowed on site
Sub Contractors must provide risk assessments / method statements
Staff sign to state they have understood risk assessments / method states
Staff who do not understand RA and MS have them explained to them
All operatives have access to company health and safety policy
There is a health and safety committee
Regular health and safety site visits
Staff can raise health and safety matters with management
Staff have training, e.g. tool box talks
Cause of accidents established and measures put in place
All staff are aware of their responsibilities to themselves and others

RESIDUAL RISK SEVERITY LOW
RESIDUAL RISK LIKLIHOOD LOW

HEALTH / SAFETY HAZARD **THE USE OF HAND TOOLS INCLUDING POWERED AND CARTRIDGE**
RISK MANAGEMENT

Only 110v tools used
All tools inspected before use and quarantined if not safe
Faulty tools are repaired
Regular PAT tests for electrical tools
Only competent trained operatives use tools

RESIDUAL RISK SEVERITY LOW

RESIDUAL RISK LIKLIHOOD LOW

HEALTH / SAFETY HAZARD **ACTIVITIES CAUSING HARM TO THE ENVIRONMENT**

RISK MANAGEMENT

Ground conditions are suitable for intended task
Area is cleared of debris etc
Burning of waste is prohibited
No waste buried on site
Empty containers stored properly before disposal
Spillage PPE kits are readily available
Waste materials are disposed by licensed bodies / persons

RESIDUAL RISK SEVERITY LOW

RESIDUAL RISK LIKLIHOOD LOW

HEALTH / SAFETY HAZARD **FIRE AND EXPLOSION**

RISK MANAGEMENT

There is an effective evacuation procedure for the site
Emergency routes / exits are marked and kept clear
Combustible materials are not allowed to build up
Appropriate extinguishers provided
No bonfires on site
Hot work permit system operated

RESIDUAL RISK SEVERITY LOW

RESIDUAL RISK LIKLIHOOD LOW

HEALTH / SAFETY HAZARD **ACTIVITIES RESULTING IN A NEED FOR FIRST AID**

RISK MANAGEMENT

Staff informed of first aid arrangements at induction
Sufficient first aid boxes are available
Location of boxes made clear to all
Mobile workers provided with first aid boxes
Someone is responsible for filling up / checking first aid boxes
Other first aid equipment is provided as required
All accidents / near misses recorded
Nominated person will call emergency services giving clear directions

RESIDUAL RISK SEVERITY LOW

RESIDUAL RISK LIKLIHOOD LOW

HEALTH / SAFETY HAZARD **ACTIVITIES RESULTING IN THE NEED FOR PPE**

RISK MANAGEMENT

As far as practicable work is organised so PPE is not required
All necessary PPE is required free of charge
A minimum standard of PPE (boots, helmet, gloves, jacket) is required
Storage space for PPE when not required
RA identifies where PPE is required
Staff are trained how to use PPE and also have the limitations of PPE explained to them
PPE inspected for damage before use

RESIDUAL RISK SEVERITY LOW

RESIDUAL RISK LIKLIHOOD LOW

HEALTH / SAFETY HAZARD **STORAGE AND DISPOSAL OF WASTE MATERIALS**

RISK MANAGEMENT

The site is kept clean and tidy

Skips / containers for waste regularly emptied
Registered waste carriers used
Waste transfer notes kept for two years
Waste sorted when necessary
Special arrangements made for special waste e.g. asbestos
Waste stored in a manner to deter trespass on site
Waste removed at end of day if practicable

RESIDUAL RISK SEVERITY LOW
RESIDUAL RISK LIKLIHOOD LOW

HEALTH / SAFETY HAZARD **DERMATITIS AND OTHER SKIN CONDITIONS DUE TO CONTACT WITH HAZARDOUS SUBSTANCES**

RISK MANAGEMENT COSHH RA carried out and information given to those affected
Manufacturers data sheet obtained
Substitution with less hazardous substances where possible
Information on correct and safe use provided
appropriate PPE provided and worn
Systems of work to eliminate skin contact
Particular emphasis on substances that can penetrate broken skin
EC1 products used where ever possible

RESIDUAL RISK SEVERITY LOW
RESIDUAL RISK LIKLIHOOD LOW

HEALTH / SAFETY HAZARD **BACK AND OTHER MUSCULO SKELETAL INJURIES DUE TO MANUAL HANDLING**

RISK MANAGEMENT Specific manual handling RA carried out for tasks where risk of injury been identified
The need for manual handling is removed as far as possible
Information and training is provided on safe manual handling techniques
Guidance on risk and safe methods e.g. kinetic lifting provided
Staff encouraged to report back pain at an early stage
Staff encouraged to seek medical help for back pain

RESIDUAL RISK SEVERITY LOW
RESIDUAL RISK LIKLIHOOD LOW

HEALTH / SAFETY HAZARD **DANGERS FORM THE EFFECTS OF ALCOHAL AND DRUGS**

RISK MANAGEMENT Alcohol banned on site and at lunch / break time
All staff aware of no drinking policy
Information provided on effects of drinks and drugs
Illegal use of drugs in work hours not tolerated
Staff taking prescription drugs with side effects removed from duties that may cause them harm
Anyone found under influence of drinks and or drugs removed from site at once

RESIDUAL RISK SEVERITY LOW
RESIDUAL RISK LIKLIHOOD LOW

HEALTH / SAFETY HAZARD **INJURIES AS A RESULT OF TIREDNESS OR STRESS**

RISK MANAGEMENT Staff made aware of effects of tiredness and stress
Staff do not work excessive hours
good management / staff relationships fostered

good management / staff lines of communication
Adequate work breaks provided
Staff not allowed to work if suffering from effects of tiredness or stress
Staff encouraged to seek help if suffering from tiredness or stress
All levels of supervision made aware of signs of tiredness and stress and
of the actions required if signs identified

RESIDUAL RISK SEVERITY LOW

RESIDUAL RISK LIKLIHOOD LOW